

# MEDICATIONS AT SCHOOL

Dear Parent,

Our goal is to provide a safe and healthy environment for your student to learn. As we prepare for the upcoming school year, it is necessary to address the issue of medications at school. Our school policy states that it is preferred that all medications be given before or after school hours. However, we understand there are times when this is unavoidable and our students must take or have medication available at school.

Each of our schools has a school nurse and their role is to administer, not prescribe medications. Parents are responsible for bringing medications to the school nurse and in all cases must have the appropriate paperwork completed. No medication will be accepted or administered without the proper forms completed. Below is a checklist for you to follow:

## **Prescription Medications:**

- Completed Prescriber/Parent Authorization form
- Physician's signature and parent signature
- Medication in original pharmacy container with prescription label
- Medication should be delivered by adult to the school nurse.
- New bottle with each refill
- Changes in doses and discontinued medications require new doctor's order

## **Over-the-Counter Medications:**

- Completed Provider/Parent Authorization form
- Physician's signature is not required unless the dosage is different from the directions on the label
- Medication in the original, unopened container- the smallest size available would be appreciated.
- Natural homeopathic medications require a doctor's signature
- The nurses do not keep over the counter medication in the health room for general student use.

## **Self-Administered Medications for Chronic Illnesses (Inhalers, Epipens ...):**

- Completed Prescriber/Parent Authorization form with self-administered sections filled out by physician and parent
- Medication must have prescription label
- Student should demonstrate proper delivery technique and understand emergency plan with the school nurse in order to keep the medication on their person.\*See exception below.
- Duplicate medication is preferred to be kept with the nurse in the healthroom

## **General Information:**

- All medication should have a current expiration date
- Medications that can be given at home should
- \*Students should not keep medication on their person and never share their medication, do so may result in disciplinary action.
- \*Students caught in possession of controlled substances- such as medication for ADHD or emotional problems, will be in violation of the Student Code of Conduct and be subject to disciplinary action.