

PTO Executive Committee
MEETING MINUTES
November 9, 2021 at 1:30pm

Shannon Holt called the meeting to order at 1:33pm.

Shannon called for a motion to approve the minutes from the October 2021 PTO Executive Committee Meeting. Ann Bailey White motioned to approve. Meredith Waldrop seconded the motion.

Stacy Townsend presented the Financial Update. The current ServisFirst balance is \$142,698.98. Stacy shared that we raised \$76,000 over what they had budgeted for Cougar Contributors and Grand Circle. They raised an additional \$1,300 this year in PTO dues and had an increase of \$1,000 from Fall Festival. We did however spend \$1,000 over the Fall Festival budget and need to approve that expense. Shannon Holt called for a motion to approve the \$1,000. Ann Bailey White motioned to approve. Dawson Cooper seconded the motion.

Shannon Holt presented Committee Updates:

- Expressions- It kicked off on November 1st. The committee is trying not to have people turn things in last minute. They have communicated all of the deadlines far in advance.
- First Friday Free Lunch- It took place on Friday, November 5th and they had great feedback. The teachers really loved it and feel that it is so important. We talked about creating a sign up genius for this committee that goes out to all parents in the E-News.
- Salute to Veterans Celebration Tour- The Tour is taking place on November 10th at 9:45am. Carrie Powell and Meghan Ratliff have done a fantastic job organizing this event.
- Scholastic Book Fair- It is taking place next week starting on Monday, November 15th. It will be held in the auditorium. 1 parent can come with their child during their classes time.
- Grand Circle Picnic- This is taking place on November 19th outside on the field. They are going to make handprint mugs with the grandparents.
- Legislative Forum- Karon Staples is our representative this year. She will be attending the Forum on November 16th and will report on the meeting in December.
- Brookville- They filled 4 SUVs with food for the families of Brookville. They will send out signups for Holiday Helpers very soon. Crestline will be buying for 45 kids this Christmas. Every homeroom will have a child this year that they will be responsible for purchasing items on their list. Crestline will collect from November 29th through December 8th.

Shannon Holt presented Other Business:

- ViewSonics- They have been ordered for the 3rd and 4th grades. They should be up and running when the kids return back to school after the holidays. The teachers were so excited about this!
- Thanksgiving Treats for Teachers- Shannon Holt plans to purchase 120 bundt cakes to say thank you to our teachers and staff.
- General PTO Meeting (topics, date/time change?)- Shannon Holt and Ann Bailey White discussed having another “Ask the Experts” for the next General PTO Meeting since it was not very well attended. The date is February 24th and we discussed changing the time to right after drop off at 8:15am. We also discussed promoting why you should come to this meeting more on Social Media and through an invitation/flyer. We also discussed having someone from each grade post it on their GroupMe grade app.
- PTO Council Report- COVID numbers are way low, but they do still plan to watch the numbers after Thanksgiving and Christmas holidays.

Shannon Holt presented Other Upcoming Events:

- Thanksgiving Holiday (school closed)- November 24 – 26
- Fall Picture Retakes- December 6
- Spelling Bee- December 7 at 8:30am in the Media Center
- Brookville Holiday Helpers delivery (6th grade Student Council)- December 10
- Holiday Luncheon for Teachers- December 10

Missing PTO Board Members were Jessica Donald.

The meeting was adjourned at 2:25pm.

Next meeting December 7th at 1:30pm.